

## Suitability for Covered Individuals Who May Interact with Participating Minors.

The Award Condition: Determination of Suitability for Covered Individuals Who May Interact with Participating Minors was incorporated into Department of Justice awards starting in federal fiscal year 2019. If the award condition applies to a subaward, the subrecipient must make a determination of suitability before certain individuals may interact with participating minors. Details of this requirement are posted on the Office of Justice Programs website at <https://www.ojp.gov/funding/explore/interact-minors>

Name of Organization:

Name of Individual Filling Out Form:

1. APPLICABILITY	YES	NO	NOT APPLICABLE
Is a purpose of some or all the activities to be carried out under the subaward to benefit individuals under 18 years of age?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2. SUBRECIPIENT POLICIES AND PROCEDURES</b>			
2a. Does the subrecipient have written policies that implement this subaward condition?			
2b. Do the policies and procedures include each of the following subaward conditions?			
➤ A name-based search of the required public sex offender and child abuse registries;			
➤ A fingerprint-based search of the required criminal history registries (or similar repositories), covering at least five calendar years preceding the date of the search using current and previous names and aliases);			
➤ All searches cover jurisdictions in which covered individuals lived, worked, or went to school during the past five years and in which they are expected to, or are reasonably likely to, interact with participating minors;			
➤ Determinations are made prior to a covered individual interacting with participating minors in the course of activities under the subaward; and			
➤ Determinations are made within 6 months of completion of the required searches listed in the subaward condition, examined upon learning information that reasonably may suggest unsuitability, and renewed at least every 5 years.			
➤ A determination of suitability is prohibited if the covered individual: <ul style="list-style-type: none"> <li>○ Withholds consent to a required criminal history search;</li> <li>○ Knowingly makes a false statement that affects, or is intended to affect, any required search;</li> <li>○ Is listed as a registered sex offender on the Dru Sjodin National Sex Offender Public Website;</li> <li>○ To the knowledge of the subrecipient, has been convicted --- whether as a felony or misdemeanor --- under federal, state, tribal, or local law of any of the following crimes (or any substantially equivalent criminal offense, regardless of the specific words by which it may be identified in law): (1) sexual or physical abuse, neglect, or endangerment of an individual under the age of 18 at the time of the offense; (2) rape/sexual assault, including conspiracy to commit rape/sexual assault; (3) sexual exploitation, such as through child pornography or sex trafficking; (4) kidnapping; (5) voyeurism; and/or               <ul style="list-style-type: none"> <li>▪ Is determined by a federal, state, tribal, or local government agency not to be suitable.</li> </ul> </li> </ul>			
<b>3. SUBRECIPIENT PRACTICES</b>			
If the subrecipient does not have written policies or procedures, please describe the practices in making determinations of suitability to interact with minors. Do these practices meet the required elements in question 2b? Yes      No		Click here to enter text.	

4. AVAILABILITY OF FINGERPRINT-BASED SEARCHES			
If a fingerprint-based search of criminal history registries is not legally allowable, has the subrecipient documented the legal prohibition?	Yes	No	N/A
5. COVERED INDIVIDUALS			
<i>Please provide a list of the individuals who work with minors in your program that must be covered by these clearances. Please provide documentation that you have written determination of their suitability to interact with minors. Please do not include documents that include personally identifiable information beyond the name of the covered individual, the results of required searches, or explanations for unsuitability. Please redact documents as needed.</i>			
FULL NAME	POSITION/ROLE	Determination of Suitability Format (e.g. email, form etc.)	
1.			
2.			
3.			
4.			
5.			
6.			
5a. Were selected determinations made within 6 months of the required searches, and renewed every 5 years, if applicable? Please provide the dates of the searches here:	Yes	No	N/A
5b. Has the subrecipient re-examined determinations upon learning of information that reasonably may suggest unsuitability and, if appropriate, modified or withdrawn those determinations? Please be prepared to provide documentation of these re-examinations.	Yes	No	N/A
6. PASS THROUGH ADMINISTRATION - ANSWER ONLY IF YOU PROVIDED SUBGRANTS			
6a. Did the subrecipient pass the award condition to its subrecipients?	Yes	No	N/A
6b. Did the subrecipient monitor award condition compliance by its subrecipients?	Yes	No	N/A

Signature:

Date: